

## Appendix A - Foster Care

Licence ID #: 0000624

Agency Name: Bayfield Parent Therapist Program

The application form must be provided to the ministry with the following information:

- 1. A description of the services to be offered (or that are) being offered to the children, including any treatment or clinical services by the applicant or licensee.  
Please ensure that you restrict the information included in this response to services being offered by the licensee to the children, as opposed to including services that are being offered or arranged for the children by their parents or placing agencies.**

Bayfield's Family Based Care (FBC) program is designed to meet the individual needs of children and youth who are ready and able to live in a family setting. Our core outcome objective is for children to form healthy attachments. In this highly supportive environment, the child with a history of adversity is helped to: develop supportive relationships with adults; form peer relationships; develop socialization skills; focus on self-worth; engage in appropriate behaviour; practice life skills, and; manage stressful situations.

Bayfield places a high importance on the support offered in the Family Based Care program. Foster providers are selected and vetted through the SAFE Home Study program. They meet with a Program Supervisor for support, to ask questions and plan for treatment and care on a regular basis. In addition to regular site visits, the Program Supervisor conducts annual reviews of the homes, offering the Foster providers recommendations for improving the services offered to our youth. The continued support of Bayfield's clinical services, psychiatric monitoring, private school and crisis response personnel are available as required, on a fee-for-service basis, for homes located in Hastings and Prince Edward Counties.

We also have several homes in the Greater Toronto Area (GTA), including the central city of Toronto and the four regional municipalities of Durham, Halton, Peel and York. Our foster providers in the GTA represent the culturally and ethnically diverse population of this region. These families are also selected and vetted through the SAFE Home Study program; are visited by the Program Supervisors on a regular basis and; in addition to regular site visits, the Program Supervisor conducts annual reviews of these homes as well. Educational and health services are provided within the communities that the homes are located in and we have an extensive list of direct care staff that are available to provide additional support to the youth and families as required.

- 2. If treatment or clinical services are to be offered, (or , in the case of a renewal application, are being offered) by the applicant or licensee, details on the specific services and the names of the persons or agencies responsible for providing those services (e.g., counselling, life skills training, psychiatry etc.).**

Access to a Clinical Therapist, Program Supervisor and Director for crisis support is available to our Foster Parents 24 hours a day, 7 days a week.

Bayfield offers the following additional services that are available for purchase through separate per diems:

Clinical Services: required psychological and psychometric testing used to inform treatment and educational planning, provided by Psychologist, Dr. Niki McGill; psychiatric consultation, assessment, diagnosis and monitoring of psychotropic medications, provided by Child and Adolescent Psychiatrist, Dr. Susan Reddick, and; weekly individual counseling provided by one of Bayfield's clinicians.

Day programming and enrolment in Bayfield School: elementary or secondary educational programming in a private school inspected bi-annually by the Ontario Ministry of Education and structured to meet the

educational needs of hard to serve youth and youth with psychiatric and/or behavior problems in a range of ages and abilities.

**3. The specific characteristics of children to be served (or, in the case of a renewal application, that are being served), including age range, gender, needs and any clinical diagnoses (e.g., medically fragile, developmentally delayed, etc.).**

**(a) Select the specific characteristics of children to be served (or, in the case of a renewal application, that are being served):**

Medically Fragile       Developmentally Delayed       Fire Setting       Physical Aggression

Sexualized Behaviour       Substance Abuse       Autism       Sex Trafficking

Mental Health       Fetal Alcohol Spectrum Disorder

**Other (please list):** Youth placed at Bayfield experience behavioural, psychiatric and neuro-developmental disorders, often with a co-morbid diagnosis, commonly manifesting themselves in extreme behaviour. Many youth referred have experienced significant trauma in their lives, often resulting in high risk-taking behaviours including aggression to others, self-harm, running away and substance abuse.

**(b) Does your program support any of the specific identity or cultural categories?**

First Nations, Inuk or Métis       Lesbian/Gay/Bisexual/Transsexual/Transgender

**Other (please list):** Our Foster Parents in the GTA represent the culturally and ethnically diverse population of this region.

**(c) Provide the following information:**

**Age Range** Up to 24 years old

**Gender** All genders

**Other needs and relevant information** [Click or tap here to enter text.](#)

**4. Describe the specific characteristics of children the applicant or licensee will not serve, and list the excluding factors (e.g., fire setting, physical aggression).**

Bayfield does not typically provide services for medically fragile youth and youth that are currently prescribed Clozapine.

**5. A list of the qualifications, skills and training of management, staff and foster parents that will be (or, in the case of a renewal application, that are) delivering the program, and how they relate to the needs of the children that the applicant proposes to serve, or in the case of a renewal application, that the licensee serves.**

Bayfield's Foster Parents are selected and vetted through the SAFE Home Study program and are visited by a Program Supervisor on a regular basis who also conducts annual reviews of these homes.

Bayfield's Foster Parents will have completed the following training, before being approved to provide foster care and before children/youth are admitted to their home:

- The Parent Resources for Information, Development, and Education, (PRIDE) Pre-service Training; or The Strong Parent Indigenous Relationship Information Training (SPIRIT)
- First Aid/CPR certification which includes infant and child CPR (current certificate required)
- A review and working knowledge of the Bayfield Policies and Procedures

Within 6 months of approval, the new Foster Parent will complete:

- Training on Providing Trauma-Informed Care.
- FNIM Cultural Competency Training (this training is not required if the person identifies themselves as an FNIM person).

Managers and direct care staff Working in the homes, whether directly employed by Bayfield or hired through an employment agency, require at least 2 years of postsecondary education in a related field of study or twice the amount of related experience (4 years, or 8320 hours) in working with youth in a residential or school environment. The certificate, diploma or degree program must have included content, both academic and practical, that is directly relevant to the person's duties, programming provided at Bayfield, and the needs of the youth placed at Bayfield. In addition to their pre-service education/ experience, direct care staff are provided with the following training:

- Bayfield policy and procedures, including, but not limited to:
  - Confidentiality and privacy requirements
  - Expectations regarding professional conduct – code of ethics
  - Rights and responsibilities of the person served
  - The duty to report child abuse
  - Whistle blower policy
  - The prevention of workplace harassment and discrimination
  - Emergency plans and fire extinguisher operation
  - Reporting serious occurrences
- Accessibility for Ontarians with Disabilities Act (AODA) Training
- Occupational health & safety
- Understanding and managing aggressive behaviour (UMAB)
- Use of physical restraint (related policies and legislation)
- Report writing
- Bayfield information systems (EMHware & ADP)
- Cultural competency
- Canada's First Nations, Inuit and Métis people
- Medication administration (full-time staff)

6. Information on all promotional material specific to the program and materials shared with placing agencies and/or parents respecting the program, including the website (if any), to be used by the applicant or, in the case of a renewal application, that are being used by the licensee. The information submitted should include details on how to access the promotional material and/or copies of promotional material.

Information about Bayfield is found on our website, at <https://www.bayfield.info>. Information related to Bayfield's services is provided at <https://www.bayfield.info/services.html>. Also included on Bayfield's website is information related to making a referral (<https://www.bayfield.info/referrals.html>), filing a complaint (<https://www.bayfield.info/submit-a-complaint.html>), and accessing personal information (<https://www.bayfield.info/contact.html>).

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Information on this form is collected under the legal authority of the *Child, Youth and Family Services Act, 2017* and its regulations.

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### **How to submit completed form in SOR-RL:**

Licensees who submit their application through SOR-RL can upload the completed 'Appendix A' into SOR-RL as supporting documents with their request for renewal of their licence, as follows:

1. Supporting Documents
2. Upload additional document – Title: – 'Appendix A'  
(see RL User Guide s.5.3)